

Executive Board Meeting 12-14-2010

Regular Executive Board Meeting (Conference Call)

Meeting called to order by President Jeanne Sowers at 6:00 pm Eastern

Quorum Present: Questionable (40% of voting members & at least 2 officers)

Voting members present:

President, Jeanne Sowers

Treasurer, Sandy Fletchall

Student Representatives: (UT Mem) Michelle Link

Voting members not present:

Vice-President, Tim Sullivan

Secretary, Margaret Beasley

East District Chair, Sydney Patterson

Northeast District Chair, Vacant

Middle District Chair, Vacant

Southeast District Chair, Amy Burba

West District Chair, Vacant

Student Representative, (Belmont), (TSU), (Milligan College)

Voice members present:

AOTA RA Representative, Karen Meiring

Membership Chair, Sandy Fletchall

Legislative Representative, John Williams

Voice members not present

Communications Chair, Larry Snyder

Nominations Chair, Vacant

Awards Chair, Vacant

Legislative Chair, Donna Whitehouse

Past President, Craig Edwards

Continuing Education Chair, Rosemary Batorski

Board Membership Reminder:

Board meetings are conducted to benefit TOTA members, OT practitioners and the public. Specifics identified during board meetings are respected to be maintained confidential to facilitate planning and coordination until final preparation and agreement are achieved for topics. Thank you.

Minutes of Previous Meeting

No Minutes from a previous meeting were presented for review and approval.

Updates:

Membership:

- 250 OT
- 150 OTA
- 40 Students

Successfully completed CCR registration to allow for TOTA to contract with government agencies.

Legislative: (John Williams)

- Legislative Day: Combined Legislative Day with PT and SLP scheduled for March 29, 2011. Continuing Education opportunities to be made available that day; 1 hour political advocacy, 1 hour ; further discussion / investigation required to determine volunteer (expert testimony) CE available. Discussion regarding how the five hour requirement for 1 CE could be met. Jeanne to continue to work on Volunteer CE.
- Legislative Changes: Twenty-two new members with most of the change occurring in the House. The Senate if relatively unchanged.

Representative Assembly Report (Karen Meiring)

- Participated in the online meeting Nov 8-19. Results of that meeting included a revision of the RA job description, SOP; Adopted two motions one addressing Level II Fieldwork Student supervision in the SNF; Promote publication in SIS quarterlies through awards for articles; Rescinded documents regarding making motions to the RA and checklists.

Vacant Positions

- Margaret Beasley is working on nominations for the vacant positions on the board. SOP's for these positions are now available on the website. An additional election will need to be held for President and Secretary.

Face to Face Meeting:

- Please review February and March dates that are available. Will be brought up for discussion during the next meeting.

Quickbooks on Line:

- Tabled until review of previous minutes.

Annual Fall Conference 2011:

- Please review Sept-Nov dates for the Fall conference. This will be brought up for discussion during the next meeting.

Development of TOTA Special Interest Groups:

- Please review proposal for next TOTA meeting.

AOTF Scholarship Program Invitation:

- Jane Ferrell to attend phone conference to obtain additional information.

Online CE Committee:

- To meet and discuss proposal from Vision3 Interactive.

Motions

1. Motion to move TOTA Board meetings to the 3rd Tuesday of the Month

Proposed by Sandy Fletchall

Seconded by Michelle Link

Passed unanimously

2. Motion to seek a cost estimate to complete financial review of TOTA financial records.

Proposed by Sandy Fletchall

Seconded by Michelle Link

Passed unanimously

3. Motion to increase services available to advertisers; With the purchase of advertisement on the TOTA website and email blast will also be sent to the membership.

Proposed by Sandy Fletchall

Seconded by Michelle Link

Passes unanimously

3Reports: (Reports provided summarized below)

Management Company (Financial Report): Please review report submitted.

PAMS 2010

December Conference in Chattanooga (successful)

PAMS 2011

February 24-27 Lebanon

May 12-15 Chattanooga

August 25-28 Knoxville

*Additional Fall PAMs course to be established

Next meeting: January 18, 2011 (5pm central, 6pm eastern)